

PA Association of Convention and Visitors Bureaus



2005 FALL CONFERENCE

The Penn Stater Conference Center • September 26-28, 2005

Exhibitor Guidelines

Contract for Space: It is understood that the Pennsylvania Association of Convention and Visitors Bureaus (PACVB) will attempt to assign space(s) to fit your needs. Reservations are on a "first come, first served basis."

Use of Space: All demonstrations or interviews must be confined to the limits of the exhibit booth.

Dismantling: The exhibitor agrees not to dismantle or do any packaging before the final closing of the exhibition on Wednesday, September 28th.

Liability: The exhibitor indemnifies and agrees to hold harmless the Pennsylvania Association of Convention and Visitors Bureaus, their members, officers, directors, and employees against any and all damage to property or personal injury or loss caused by the exhibitor or his agents, representatives, employees, or any other person.

The exhibitor assumes complete responsibility and liability for all injury to any and all persons or property in any way connected with the exhibitor, his agents, representatives or employees.

Restrictions: The Pennsylvania Association of Convention and Visitors Bureaus reserves the right, through its officers, to restrict any exhibits which for any reason become objectionable, and also prohibit or evict any exhibit which in the opinion of the Pennsylvania Association of Convention and Visitors Bureaus may detract from the general character of the exhibition. In the event of such restriction or eviction, the Pennsylvania Association of Convention and Visitors Bureaus will not be liable for any refunds or rentals or other related exhibit expenses.

These guidelines become part of the contract between the exhibitor and the Pennsylvania Association of Convention and Visitors Bureaus. They have been formulated for the best interests of the exhibitor. The Pennsylvania Association of Convention and Visitors Bureaus respectfully asks for the full cooperation of the exhibitors. All points not covered are subject to the discretion of the Pennsylvania Association of Convention and Visitors Bureaus and its officers.

Shipping: Please address all conference materials to:

PACVB
Sept. 26 - 28, 2005
Att. Delyn Walker
215 Innovation Boulevard
State College, Pa 16803
The receiving dock is open 7:00am - 3:00pm.

Pennsylvania Association of Convention and Visitors Bureaus
128 Locust Street • Lower Level • Harrisburg, PA 17101 • 717-901-0220 • FAX: 717-901-4055
URL: www.pacvb.org • E-MAIL: info@pacvb.org